E-TENDER NOTICSESEALED tenders are invited upto 3.00 p.m. on Monday, 3rd March, 2014, for the supply of the following items on a rate contract basis, for the period 1st April 2014 to 31st March 2015.

The tender is subject to the following terms and conditions:

1. Each tenderer will have to pay Earnest Money Deposit of 2% (approx. estimated amount of purchase) in DD. DD SHOULD BE SUBMITTED SEPARATELY AND SHOULD NOT BE SEALED TOGETHER WITH THE TENDER FORM. Earnest Money Deposit will be forfeited in case after the acceptance of tender, the tenderer does not furnish the requisite security deposit and execute the agreement.
2. Well known Branded products will be given preference. Past experience in supplying to reputed organizations is necessary.
3. The Institute reserves the right to reject any or all the tenders without assigning any reasons whatsoever and no representation shall be entertained on this account.
4. All rates will be inclusive of all taxes and delivery charges. All items will be supplied at the Institute premises.
5. Each tender will be accepted subject to the existing tax laws prevalent in the State of Maharashtra and must state his registration number of taxes.
6. The tenders will be opened at 10.00 a.m. on Tuesday, the 11th March, 2014.
7. Detailed tender form and other particulars can be had on payment of ` 500/- each from the above address between 9.00 a.m. and 5.00 p.m. on working days, from 18.02.2014 to 28.02.2014. Details at our website www.ihmctan.edu. Tender forms can be downloaded from the website.
8. Fish, Vegetables and Fruits rate contract period will be for six months.
ANNUAL MAINTENANCE CONTRACT TENDER FOR THE FOLLOWING
ON RATE CONTRACT BASIS
FOR THE PERIOD 01.4.2014 TO 31.03.2015

1. Air-conditioners
2. Water coolers
3. Refrigerators
4. Pest control
5. Maintenance of Computers

DETAILS OF TENDERS ON RATE CONTRACT BASIS
FOR THE PERIOD 01.4.2014 TO 31.03.2015

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Items</th>
<th>Apprx.estimated amount of Purchase of one year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Provisions</td>
<td>50,00,000.00</td>
</tr>
<tr>
<td>1.</td>
<td>such as cereals, flour, pulses, fat and oil, spices and</td>
<td></td>
</tr>
<tr>
<td></td>
<td>seasonings, dried nuts, fruits and peels, raising agents</td>
<td></td>
</tr>
<tr>
<td></td>
<td>&amp; preservatives, sugar, syrups, jams and jellies,</td>
<td></td>
</tr>
<tr>
<td></td>
<td>beverages, canned products, milk products, sauces,</td>
<td></td>
</tr>
<tr>
<td></td>
<td>pickles, ketchup &amp; chutney, bakery &amp; confectionery items</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Poultry</td>
<td>12,00,000.00</td>
</tr>
<tr>
<td>3</td>
<td>Eggs</td>
<td>5,00,000.00</td>
</tr>
<tr>
<td>4</td>
<td>Milk, Panir, Mava Cream etc.</td>
<td>6,00,000.00</td>
</tr>
<tr>
<td>5</td>
<td>Fresh Green Vegetables</td>
<td>6,00,000.00</td>
</tr>
<tr>
<td>6</td>
<td>Meat</td>
<td>10,00,000.00</td>
</tr>
<tr>
<td>7</td>
<td>Fish (01.4.214 to 30.09.2014)</td>
<td>6,00,000.00</td>
</tr>
<tr>
<td>8</td>
<td>Cake boxes paper plates etc.</td>
<td>50,000.00</td>
</tr>
<tr>
<td>9</td>
<td>Cleaning &amp; Laundry Materials</td>
<td>3,00,000.00</td>
</tr>
<tr>
<td>10</td>
<td>Stationery Items</td>
<td>3,00,000.00</td>
</tr>
<tr>
<td>11</td>
<td>Printing items</td>
<td>1,00,000.00</td>
</tr>
<tr>
<td>12</td>
<td>Uniform/Apron/Table clothes, linen etc.</td>
<td>3,00,000.00</td>
</tr>
<tr>
<td>13</td>
<td>Electrical &amp; Hardware items</td>
<td>10,00,000.00</td>
</tr>
</tbody>
</table>
GENERAL DIRECTIONS TO TENDERERS

1. Tenderers are to sign the form of the Tender, giving exact specification of the articles, the contents and the design of the articles and the schedules of rates. All tenders, not so signed, shall be rejected.

2. Earnest Money Deposit must be paid only in Demand Draft.

3. The Institute reserves the right to disqualify the complete tender if overwriting or erasing is found in the rate column. Each page must be stamped and signed.

4. All tenderers must disclose the names of their partners, if any. Any tenderer failing to do so will render himself liable to have his security deposit forfeited and contract, entered into, cancelled at any time during its completion.

5. Tenders are to be enclosed in sealed envelopes addressed to the Principal/Secretary of the Institute clearly stating on the envelope the category of articles tendered for.

6. No tender will be accepted unless it is properly sealed. Tenders must be brought duly sealed to the Institute’s office and delivered as directed. Tenderers shall not be allowed to fill in or seal the tender at the office of the Institute.

7. All tender quotations should, besides the specifications already stated in the Tender Form very clearly specify the articles in respect of contents, gauge, brand, quality, quantity, size, gross weight, net weight and any other additional specification, wherever applicable to such items.

8. In the event of the tender being accepted, the contract must be signed by all the members of the firm after depositing a suitable amount required by the
Institute as security deposit. This security deposit is for the due performance of all conditions of the contract, such as quality, quantity and service etc. The security deposit of a tenderer will be forfeited in the event of unsatisfactory performance of the contract.

9. The Institute does not bind itself to accept the lowest or any tender.

10. It is distinctly understood that the tenderer will be strictly required to confirm to the conditions of this contract and any pleas will not on any account be admitted as an excuse on their part for infringement of any of the condition.

11. Successful tenderer or tenderers shall supply articles in such quantities and as per specifications and quality demanded as any ordered on him or them from time to time. The quantities mentioned in the schedule are only indicative of the estimated requirements of the Institute, and the Institute does not bind itself to purchase/to complete any or all the quantities indicated therein.

12. If any article is not available or the Tenderer does not want to quote for it, clear remarks to this effect must be made against such articles.

13. Tenderers are requested to fill in the tender carefully after noting the size by numbers etc. of articles mentioned in the specifications. Workout the amount tendered for each items and total up for all the tendered items.

14. The successful tenderers will be required to deliver the articles under the terms of contract at the Institute’s registered office which shall be inclusive of delivery charges, cartage, freight etc.

15. The successful tenderer while effecting deliveries against the Institute’s orders, will have to send an official delivery challan mentioning in it the quantity, rates etc. Thereafter, bill should be submitted within 3 days.

16. If any time, during the continuance of this contract, the performance in whole or in part by either part of any obligation under this contract shall be prevented or delayed by reason of any war, hostility, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lock-outs or acts of God (hereinafter referred to as “events”) provided notice of happening of any such eventuality is given
by either party have any claim for damages against the other in respect of such non-performance or delay in performance; and deliveries under the contract shall be resumed as soon as practical work after such event has come to an end or ceased to exist and the decision of the Secretary/Principal shall be final and conclusive have, provided further that if the performance in whole or part or any obligation under this contract is prevented or delayed by a reason of any such event for a period exceeding 30 days either party may at its option terminate the contract PROVIDED ALSO that if the contract is terminated under this clause, the Institute shall be at liberty to take over from the tenderer at a price to be fixed by the Secretary/Principal which shall be final; all unused, undamaged and acceptable materials, bought out components and stores in course of manufacture in the possession of the tenderer at the time of such termination or such portion thereof as the Institute may deem fit accepting such materials, bought out components and stores as the tenderer may with the concurrence of the Institute elect to retain.

17. The Institute also reserves the right to enter into parallel contracts simultaneously or at any time during the period of this contract with one or more tenderer(s)/supplier(s) for such quantity of such item(s) as the Secretary/Principal (whose decision shall be final) may determine and to forfeit the security deposit and terminate the contract within 21 days in the case of the unsatisfactory performance of the tenderers.

18. All disputes are subject to Mumbai jurisdiction only.

Category:

Estimated cost Rs.

Security Deposit Rs. To be furnished after acceptance of tender & before execution of agreement.

I/We agree to abide by above The above tender is hereby
Name of the Firm of the Tenderer …………………………………………

Names of all the partners of the Firm, if any………………………………

Address of the tenderer: Shop/Office …………………………………

Telephone No., & Fax No. …………………………………

E-Mail Address: …………………………………

State if the tenderer owns a factory/workshop anywhere. If so, give full details:

How long is the tenderer in this business of supplies? ……… Years
State if the tenderer is at present supplying to any of the Hotels, Hostels, Hospitals, Clubs, etc. and give particulars.

1.

2.

3.

4.

5.

State details of the following:

1. Registration No. of Sales Tax ----------------------------------

2. Income Tax PAN No. ---------------------------------------------

3. Service Tax No.---------------------------------

4. Vat No.---------------------------------

5. Professional Tax No.----------------------

Following copies to be enclosed:

1. Latest Income Tax Clearance Certificate

2. Profit & Loss Account and Balance Sheet for the last three years
INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED NUTRITION
VEER SAWARKAR MARG, DADAR WEST, MUMBAI 400 028

TECHNICAL BID FOR COMPREHENSIVE MAINTENANCE OF COMPUTERS

Name of the Firm of the Tenderer ...........................................

Names of all the partners of the Firm, if any......................... .... .......

Address of the tenderer: Shop/Office .................................
............................................................................
............................................................................
............................................................................
Telephone No., Fax No.  .............................................

E-Mail Address:  ....................................................

State if the tenderer owns a factory/workshop anywhere. If so, give full details:

How long is the tenderer in this business of Computer Manufacturing/Dealings?

State if the tenderer is at present having AMCs to any of the Hotels, Hostels, Hospitals, Clubs, etc. and give particulars.
1.

2.

3.

4.

5.

State details of the following:

1. Registration No. of Sales Tax  ----------------------------------

2. Income Tax PAN No.  ------------------------------------------

3. Service Tax No.-----------------------------------------------
4. Vat No.-----------------------------

5. Professional Tax No.-----------------

Following copies to be enclosed:

1. Latest Income Tax Clearance Certificate

2. Profit & Loss Account and Balance Sheet for the last three years

The Company should have similar Annual Maintenance Contracts with a turn over not less than ` 50 lakhs each year. The audited balance sheet is to be enclosed. State details of Registration No. of Sales Tax and enclose latest Income Tax Clearance Certificate.

...........................................

Signature of the Tenderer

...........................................

Seal of the tenderer
FINANCIAL BID

From: __________________________
________________________
---------------------------------------
---------------------------------------

To,
The Principal
Institute of Hotel Management, Catering Technology & Applied Nutrition
Veer Sawarkar Marg,
Dadar West, Mumbai 400 028

With reference to your advertisement E-Tender AMC in the local newspapers and website for the year 01 April 2014 to 31 March 2015 for Computers, I/We hereby submit my Financial bid required by you:

MANDATORY CONDITIONS FOR
COMPREHENSIVE MAINTENANCE OF COMPUTERS

Those who wish to apply for the AMC should take note of the following conditions which are mandatory and must for all the companies. Those who fail to furnish the details will not be considered.

1. There will be Two Bid System – i. Technical Bid and ii. Financial Bid. Those who qualify for the Technical Bid will only be considered for Financial Bid. Unsuccessful or disqualified vender will not be considered.

2. One Resident Engineer either MCSE or CCNE with minimum two year experience with 24 X 7 support for college and Hotel preferably an ISO 9001 Company.

3. The Resident Engineer should be in a position to handle IBM servers with a thorough knowledge of SQL SERVER, 2003 ENTERPRISE, LINUX SERVER RED HAT Ver 5 Installation, Configuring Virtual network, lease
line connectivity, Sonic firewall TZ 170 & THIN CLIENTS, Optional fiber connectivity.

4. The company should have executed at least three similar work orders with a turn over not less than ` 50 lakhs each year. The audited balance sheet is to be enclosed.

5. The Company should enclose the bio-data of the resident engineer whom will be stationed at the site.

6. Following are the machine configurations:

   a. IBM Servers 4 Nos
   b. Desk top 95 nos
   c. Laptops 11 Nos
   d. Printers 31
   e. UPS 12 Nos
   f. Network switch 21 Nos

…………………………… ………………………………………….

Signature of Tenderer Seal of Tenderer
FINANCIAL BID

From: __________________________
________________________

---------------------------------------
---------------------------------------

To,
The Principal
Institute of Hotel Management, Catering Technology & Applied Nutrition
Veer Sawarkar Marg,
Dadar West, Mumbai 400 028

With reference to your advertisement E-Tender AMC in the local newspapers and website for the year 01 April 2014 to 31 March 2015 for Pest Control, I/We hereby submit my Financial bid required by you:

PEST CONTROL SERVICES

<table>
<thead>
<tr>
<th>Sr.No.</th>
<th>Description</th>
<th>Mode of Treatment</th>
<th>Frequency of treatment</th>
<th>Treatment time</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>Areas in the Main Building like Bakery, Q.F.K., ATK I &amp; II, B.T.K., K.S.M., Dining Hall &amp; Stores, Office and other areas</td>
<td>LPC</td>
<td>monthly</td>
<td></td>
</tr>
<tr>
<td>II</td>
<td>Areas in the HMATC like All public and back areas Rooms, P/shafts, staircases, Lift, Lobby corridors etc. F&amp;B Areas</td>
<td>LPC, HPC</td>
<td>Daily, Once a month, Once a</td>
<td>During the day as available Department</td>
</tr>
<tr>
<td></td>
<td>Area</td>
<td>Service</td>
<td>Frequency</td>
<td>Remarks</td>
</tr>
<tr>
<td>---</td>
<td>-------------------------------</td>
<td>----------</td>
<td>-----------</td>
<td>------------------------------</td>
</tr>
<tr>
<td>3</td>
<td>Kitchen, Restaurant, Bar,</td>
<td>LPC</td>
<td>month</td>
<td>Room LPC Night time After closing</td>
</tr>
<tr>
<td></td>
<td>Conference halls, stores etc</td>
<td>HPC</td>
<td>Fortnightly</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>All general areas, Offices,</td>
<td>HPC</td>
<td>Fortnightly</td>
<td>Night time after closing</td>
</tr>
<tr>
<td></td>
<td>Reception &amp; Back office,</td>
<td></td>
<td>quarterly</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Housekeeping, staff room,</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>toilets, Staff quarters &amp;</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Principal Bunglow</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Rodent control</td>
<td>Baiting</td>
<td>weekly</td>
<td>External use Internal use</td>
</tr>
<tr>
<td></td>
<td>Glue Boards</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note:

1. Two or three rooms to be taken for heavy pest control per day.
2. All rooms to be treated in a month
3. One resident person will report for six days a week 24 x 7 support in a day i.e. physically present in the campus.
4. Quote lumpsum charges for the said services per month
5. All Pesticides and Rodenticides used are to be approved quality, safe and best quality.

Amount per month \_`__________\_ Amount \_ per \_ year
\_`__________\_

………...  ……………………………………………

Signature of Tenderer   Seal of Tenderer
FINANCIAL BID

From: ______________________
__________________________
---------------------------------------
---------------------------------------

To,
The Principal
Institute of Hotel Management, Catering Technology & Applied Nutrition
Veer Sawarkar Marg,
Dadar West, Mumbai 400 028

With reference to your advertisement E-Tender for the year 01 April 2014 to 31 March 2015 AMC for Air-conditioners in the local newspapers and website, I/We hereby submit my Financial bid required by you:

COMPREHENSIVE MAINTENANCE OF AIR CONDITIONERS

1. Window Unit 1.5 ton (Voltas/Carrier make)      77 nos
2. Split Unit 1.5 ton/2 ton (Voltas/Carrier/Blue Star/L.G.) 62 nos
3. Ductable Unit 7.5 ton (Carrier)                 4 nos
Terms and conditions:

1. Rates quoted should be comprehensive, includes compressor, gas charging, all electrical parts, fan motor, PCB, remote, knobs but excluding condenser coil, cooling coil, grill and sheet metal.
2. The company should have executed at least three similar work orders with a turnover not less than ` one crore each year. The audited balance sheet is to be enclosed.
3. 2 Technicians should be stationed at site for 8 hrs every day.
4. At least two service units of window and split units to be provided at site
5. Necessary spares including gas should be available at site.
6. As far as possible all the repairs should be carried out at site.
7. Bi-monthly service of unit.
   BDS 2 services in a year
   Breakdown call should be immediately attended to.
   Major breakdown should be completed within 24 hrs.

.................................................  .................................................................
Signature of Tenderer                Seal of Tenderer
FINANCIAL BID

From: __________________________
________________________
---------------------------------------
---------------------------------------
To,
The Principal
Institute of Hotel Management, Catering Technology & Applied Nutrition
Veer Sawarkar Marg,
Dadar West, Mumbai 400 028

With reference to your advertisement E-Tender for the year 01 April 2014 to 31 March 2015 AMC for Water Coolers in the local newspapers and website, I/We hereby submit my Financial bid required by you:

COMPREHENSIVE MAINTENANCE OF WATER COOLERS

Following water coolers are Honey dew/Blue Star make:

1. 40 ltr capacity 7 nos
2. 80 ltr capacity 3 nos
3. 15 ltr capacity 2 nos
4. 20 ltr capacity 1 no.

Terms and conditions:

1. Quarterly service of unit
2. Breakdown call should be immediately attended to.
3. Major breakdown should be completed within 24 hrs.

........................................... ..........................................................
Signature of Tenderer Seal of Tenderer
FINANCIAL BID

From: __________________________
________________________________
________________________________

To,
The Principal
Institute of Hotel Management, Catering Technology & Applied Nutrition
Veer Sawarkar Marg,
Dadar West, Mumbai 400 028

With reference to your advertisement E-Tender for AMC for the year 01 April 2014 to 31 March 2015 in the local newspapers and website, I/We hereby submit my Financial bid required by you:

COMPREHENSIVE MAINTENANCE OF REFRIGERATORS

Following Refrigerators are Meghdoot/Friz Tech make:

1. Vertical Refrigerator (approx. capacity 100 lit) 17 nos
2. Table top Refrigerator 1 no.
3. Deep freezer (Vertical/horizontal) 4 nos

Terms and conditions:

1. Quarterly service of unit
2. Breakdown call should be immediately attended to.
3. Major breakdown should be completed within 24 hrs.

.................................  .........................
Signature of Tenderer  Seal of Tenderer